

Harbor Isles Condominium Association
c/o: Prestige Property Management
PO Box 507
Cape Canaveral, FL 32920
(321) 501-0654

Board of Directors
Meeting Minutes
held
Wednesday, November 1, 2017

1. This Meeting was called to order at 4:05 p.m.
2. Establishment of Quorum: 4 of 5 Present. Joe was excused.
3. Proof of Notice: Posted at least 48 hours in advance.
4. Acknowledgement of Members and their input on the Agenda Items: New Members Emmet & Catherine Queener of unit 412 were welcomed.
5. Reading or Waiver of Reading of Previous Meeting Minutes: Richard motioned to approve the minutes from 8-1-17. Lee 2nd. All were in favor and the minutes were accepted as submitted.
6. Reports of Officers, Committees and Agents: Lori had a request from the “decorating” committee if they could hang hand made wooden candy canes to the light poles around the community. Richard motioned to approve the decorating. Lee 2nd. All were in favor and the motion passed. Lori and Shay then gave a quick update on hurricane repairs and they were moving quickly to get all the projects done. They were hopeful that everything (siding, landscaping, roofing) would be complete before the end of the year.
7. Old Business:
 - a. Screen Enclosures – Update 1st Phase Bldg’s #2 & 3: Lori informed the Board that due to the Hurricane, Tripod was extremely behind in getting us on the calendar. They were also having a hard time getting materials due to the 3 hurricanes that have blown through Florida, Texas and Puerto Rico and the demand being so high. They also has some questions about the addendum by our attorney and wanted to clarify some items.
8. New Business:
 - a. Preliminary Review of 2018 Budget: John Lindsey explained some of the line items, specifically in reserves and how he came to the calculations for funding same. He explained some other changes in the budget, mainly the building repairs and not having a line item to pull Hurricane or these types of repairs. It was also explained that funding to the reserves would not be 100% so a member vote would be needed. Lee motioned to put it to the membership to vote to partially fund the reserves for 2018. Richard 2nd. All were in favor. John then motioned to send the proposed budget to the owners for review. Paulette 2nd. All were in favor and the motion passed. Richard then motioned to put it to the owners to waive the financial reporting requirement of having an audit completed and instead to prepare a compilation. John 2nd. All were in favor and the motion passed. It was requested of Lori to be sure she notated that “the board recommends a yes vote” for the questions.
9. Next Board Meeting Date: Budget Adoption 11-20-17 immediately following the organizational meeting held after the annual meeting.
10. Workshop Meeting Date: December 5, 2017 at 3:30 p.m.
11. With no further Business to come before the Board Richard motioned to adjourn the meeting at 5:05 p.m.