

Harbor Isles Condominium Association  
c/o: Prestige Property Management  
PO Box 507 - Cape Canaveral, FL 32920  
(321) 501-0654

Board of Directors Meeting Minutes  
held  
Tuesday, October 1, 2019

Richard Njus called the meeting to order at 4:00 p.m.

A quorum was established with 5 of 5 Directors present.

Proof of Notice: Notice was mailed and posted at least 14 days in advance of the meeting.

Sharon motioned to waive the reading of the minutes from the meeting held September 12, 2019. Richard 2<sup>nd</sup>. All were in favor and the minutes were approve as submitted.

Acknowledgement of Members and their input on the Agenda Items: None

Reports of Officers, Committees and Agents, if any: None

Old Business:

- a. Levy the Special Assessment for the Elevator Modernization: Julie motioned to levy the special assessment in the amount of \$3,300.00 per unit due November 1<sup>st</sup> or 3 equal payments of \$1,100.00 due November 1, 2019, January 1, 2020 and April 1,2020. Sharon 2<sup>nd</sup>. John started discussion on how long the Board would allow owners who declared hardship would be able to take to pay the assessment. John said that he would want clear specifications on the hardship case and that they need to be declared in writing and emails would be accepted for this. Julie amended her motion to include that if any owner needed to declare hardship they would have no more than 1 year from the start date of November 1, 2019 to pay this assessment. Sharon 2<sup>nd</sup>. All were in favor and the motion passed.

New Business:

- b. Concrete Work on Walkways: Final repairs for walkways on Bldgs. 2,4,6,8 came in. Sharon motioned to accept the bid from American Eco in the amount of \$13,015.00. John 2<sup>nd</sup>. All were in favor and the motion passed.

Next Board Meeting Date: Tentatively October 22, 2019 at 4:00 p.m.

Annual Meeting Date: November 18, 2019 at 7:00 p.m.

Budget Adoption Meeting Date: November 18, 2019 at 7:15 p.m.

With no further Business to come before he Board, Richard motioned to adjourn the meeting at 4:11 p.m.